

GAVILAN COLLEGE CURRICULUM MEETING  
Monday, October 8, 2001  
MINUTES

Present: K. Child, S. Carr, S. Dodd, B. Donovan, T. Flippen, B. Funk, L. Halper, B. Hammond, J. Howell, M. Johnson, M. Levine, J. Maringer (for E. Alster), J. Olivas (for R. Sharboneau), J. Parker, D. VanTassel, K. Wagman

Guests: M. Bumgarner, V. Robinson, C. Wang

I. Call to Order

The meeting was called to order by chairwoman L. Halper at 3:12 p.m.

II. Approval of Minutes of September 24, 2001

Minutes of September 24, 2001 approved, MSC Dodd/Funk

III. Old Business

A. W/F Grading

W/F grading option allows students who withdraw past the "W" date to receive at the option of the instructor a non-academic "W/F" which does not negatively affect the grade point average. Discussion was held on the pros and cons of adopting this policy, and it was decided that Mark Levine would gather information from other schools and report back at a future meeting. MSC to study Levine/Hammond

B. Form Cs

1. Lib/CSIS 3 "Internet and Information Competency" – MSC Wagman/VanTassel  
Hours changed from 1.5 Lecture/1.5 Lab to 1.0 Lecture/0 Lab.
2. Lib 6 "WebPage Authoring I" – MSC Wagman/VanTassel  
Units changed from .5 Lecture/1.5 Lab to 1.0 Lecture/0 Lab.

C. Form Ds

1. Econ 10 "Fundamentals of Economics" -- MSC Funk/Lozano  
As this is a telecourse, number of meeting does not apply. Change Writing Assignments to 30%; check #5 on Checklist.
2. Engl 1A "Composition" – MSC Child/Levine

IV. New Business

A. Revision of Form Fs – MSC Wagman/Child

Delete extra spaces under A. Added and B. Deleted and move up Full explanation of reasons to allow room for explanation. Delete Approval for G.E. No need for signature of Articulation Officer.

B. Suffixes

VanTassel presented background on course number suffixes and possible confusion by students. After discussion, the committee decided to not take any action on existing courses as it would necessitate redoing articulation, but to be aware of for new classes and to look at again when Curriculum Secretary in full operation.

C. Intersegmental Major Prep. Project

The committee will take this information back to their departments and ask for participation.

D. Curriculum Process – Reform?

After discussion, it was decided that Leah will meet with Fran, Marty, Joy, Travis, Jo Anne, Jane, and Dennie to study and possibly reform the curriculum process.

- E. Contract Ed Presentation – Put off for next meeting.
- F. Form A
  - 1. CSIS 176 “Networking Review” – MSC Lozano/Funk
- G. Form B
  - 1. CD 98 “School Age Care Issues” – Info only, no need to approve.
- H. Form Ds
  - 1. CSIS 1 “Computer Literacy” – MSC Lozano/Dodd  
100% on-line. “Dean of Instructional Technology” needs to be added to form for signature of Tim Phillips.
  - 2. Engl 1B “Composition and Literature” – MSC Howell/Levine  
Under Methods of Evaluation – Class Performances, change from 1% to 10%.
- I. Form Fs
  - 1. CSIS “Scientific Programming Option” – MSC Dodd/Child
  - 2. CD 97 – Delete from Educational Studies Option – MSC Child/Dodd  
See 4. below. Noted that M. Segal signature not needed; only dept. chair T. Flippen.
  - 3. CD 12 – Add to Educational Studies Option – MSC Child/Dodd  
See 4. below
  - 4. CD 190 – Add to Educational Studies Option – MSC Child/Dodd  
For 2, 3, and 4, corrections to be made on G.E. pattern.

- V. Adjournment  
MSC VanTassel/Maringer, 5:00 p.m.

Distribution: L. Halper, B. Donovan, E. Alster, J. Howell, B. Funk, M. Machado, S. Dodd, T. Flippen, A. Porcella, M. Levine, F. Lozano, D. VanTassel, R. Sharbonau, K. Wagman, K. Child, S. Carr, M. Johnson, F. Lopez, J. Parker, Library, ASB Representative B. Hammond, J. Baker, J. Clifford, N. Juarez, A. Oropeza, C. Ramirez

*Natalie Juarez*

GAVILAN COLLEGE CURRICULUM MEETING  
Monday, October 8, 2001  
3:10 p.m., SS 206  
AGENDA

- I. Call to Order
- II. Approval of Minutes of September 24, 2001
- III. Old Business
  - A. W/F Grading
  - B. Form Cs
    - 1. Lib/CSIS 3 – Hours Change →please bring materials from previous packet
    - 2. Lib 6 – Units Change →please bring materials from previous packet
  - C. Form Ds
    - 1. Econ 10 →please bring materials from previous packet
    - 2. Engl 1A (Note: New Engl 1A outline attached) →please bring materials from previous packet
- IV. New Business
  - A. Revision of Form Fs
  - B. Suffixes
  - C. Intersegmental Major Prep. Project
  - D. Curriculum Process – Reform?
  - E. Contract Ed Presentation
  - F. Form A
    - 1. CSIS 176
  - G. Form B
    - 1. CD 98
  - H. Form Ds
    - 1. CSIS 1
    - 2. Engl 1B
  - I. Form Fs
    - 1. CSIS – Scientific Programming Options
    - 2. CD 97 – Delete from Educational Studies Option
    - 3. CD 12 – Add to Educational Studies Option
    - 4. CD 190 – Add to Educational Studies Option
- V. Adjournment

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